

**PLEASE READ AND FOLLOW THE INSTRUCTIONS CAREFULLY. PLEASE NOTICE THAT ABSTRACTS ARE NOT MODIFIED BY THE ORGANISER AND FAULTY ABSTRACTS ARE NOT NOTIFIED TO AN AUTHOR, BUT THEY WILL BE PRINTED AS THEY HAVE BEEN SENT; IF YOUR ABSTRACT IS TOO LONG, FOR INSTANCE, IT WILL BE CUT FROM THE MIDDLE OF THE TEXT.**

## Instructions for abstracts

The abstract should be written in English in Word format (as a docx-document) using the given template **ScienceDayAbs2022.dotx**. Please use this template to create your abstract: simply delete the current exemplary text and write or paste your own abstract following the pre-defined style settings of the template.

This way your text will fit in the pre-defined 12.5 x 15.8 cm rectangle (**maximum 35 lines** including title, author(s) and institutional information, blank line and body text) in the template. Use the template and the pre-defined styles of the template throughout the text (Font: Times New Roman, font size: 11, Line space: 1.0).

**Abstract submission is open until January 14<sup>th</sup>, 2022.**

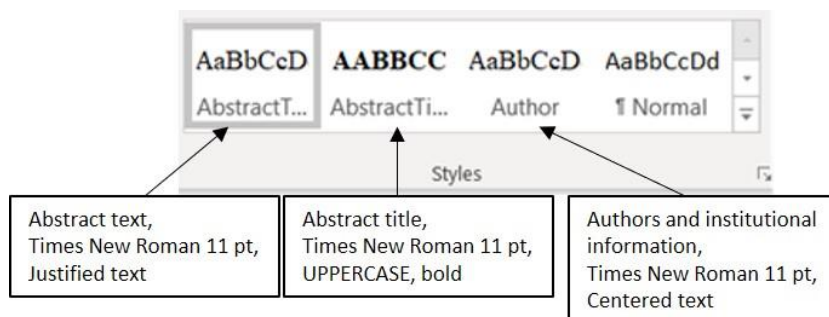
## Instructions how to use the template:

1. Open **ScienceDayAbs2022.dotx**- document. Delete the exemplary text in the template and write in your own abstract.

2. **Use pre-defined styles** to create a standard document. Use AbsTitle-style with **CAPITAL BOLD LETTERS FOR TITLE**, etc. Mark the presenting author with an asterisk (\*).

A tip: When you have pasted your main text (possibly in wrong format) into the box given, click somewhere within your text and then select the whole content by clicking "Text" in the left upper corner of the box. Then click the "Abstract text" in the banner (see the screen capture below) and the text will be changed automatically to the wanted style. Re-check the length of the text that it fits inside the box. If it continues to the following page, it is too long.

Using the pre-defined styles, you can similarly finalize the title and author and institutional information.



3. Save the abstract **according to the presenting author's name and the word 'abstract'** (e.g., Meikalainen\_abstract.docx).

## CHECK LIST: Before sending your abstract, check once more that

- you have written your abstract into the template ScienceDayAbs2022.dotx.
- you have replaced all the exemplary text with your own text.
- the presenting author has been marked with an asterisk.
- you have included all the authors and affiliations involved.
- **your abstract has been seen and accepted by your supervisor (for PhD students).**

**Finally**, take a printout and check that the layout is as it should be according to the instructions.

4. Send your abstract via <https://link.webropolsurveys.com/S/3CE5BEE0C823D5E9>

**NB!** Please use either **Google Chrome** or **Firefox Mozilla** browser to submit your abstract.

**RIGHT AFTER SENDING YOU WILL SEE AN AUTOMATIC CONFIRMATION THAT YOUR ABSTRACT HAS BEEN RECEIVED: “Your abstract has now been submitted, thank you!”. No further confirmation will be sent by email.**

The mode of the meeting will depend on the Covid-19 pandemic situation. All abstracts will be published either in the Abstract book of the 19<sup>th</sup> Science Day of the Kontinkangas Campus OR online in the Science Day Webpages for the registered participants only, depending on the mode of the meeting. Authors will be contacted by January 31<sup>st</sup>, 2022, if their work has been selected for oral presentation.

All abstracts should be introduced either as posters OR oral presentations. If the meeting can be organised on site, the maximum size of the printed poster is 100 cm (width) x 140 cm (height). The posters can be hanged on Monday (21.02.) after 2 pm, they should be on display to the public and jury throughout The Science Day and, if possible, left on display until noon on Friday, 25.02.2022. If the event will be virtual, posters will be published online in a PDF format and made available for registered participants.

If the abstract has been published already before, the author is responsible for obtaining the permission for its reprinting.